

Dear Cast Families,

Welcome to Los Gatos Youth Theatre's 2019 production of
The Little Mermaid!

Attached are the hard-copy forms that you must complete and turn in at auditions. *You must also bring a recent headshot photo with you to auditions.*



More information is available in the Parent Handbook online at www.lgyt.net. *Please note that this website is our primary communication method.*

Please note the mandatory dates below on your calendar now!

Thanks in advance for all your hard work ...every family must put in a minimum of 20 hours OR pay the volunteer buyout. Please buyout now if you won't be able to give your time (see "Payment Form" in this packet). If you don't buyout, we require a separate \$295 refundable deposit check, which ensures that each family fulfills their volunteer requirements.

Critical Dates **This Packet is Due at first Auditions**

Auditions Please attend as follows. ...

- 1) Attend **One: Wed. May 1st 6-9pm in Rooms B & C of the LG Rec Center or Fri. May 3rd 4-6:15pm in the Large Hall of the Adult Rec Center** (Please sign up online for your audition time slot via lgyt.net!)

AND

- 2) **Callbacks* Fri. May 3rd 7-9:30pm* and Sat. May 4th 12-6pm* & 7-9pm*** in the Large Hall of the Adult Rec Center

** times will be assigned at auditions*

NOTE: Audition requirements are posted on the lgyt.net website.

Mandatory Parent Meeting

Likely during Cast's Read Thru on Thurs. May 9th ...stay tuned!

Rehearsals begin with Read Thru on Thurs. May 9th 6-9pm/Room C of LG Rec Center

- **During May: Thursdays & Fridays 6-9pm, Saturdays 10am-5pm**
- **June 3-6th: No Rehearsals due to Finals Week**
- **From June 7th onward, full rehearsal schedule: Tuesdays-Fridays 5:30-9:30pm, Saturdays 10am-5pm (or a portion of that time)**
- **July 4-7th No Rehearsals due to 4th of July holiday**
- No Sunday/Monday rehearsals until July 1 & Mandatories. Longer rehearsals, including some weekday morning/afternoons, in the last few weeks leading up to performances.

Not every cast member is called for every rehearsal.

Mandatories & Tech Rehearsals

Mandatory Rehearsals ("mandatories") will be July 8th til opening.

Tech begins July 14th (load in til opening) and is also mandatory.

Final dress rehearsals 12 noon on Thurs July 18 & Fri July 19 before each Cast's opening show.

Performances

Thursday, July 18 - 7pm

Friday, July 19 - 7pm

Saturday, July 20 – 2pm & 7pm

Sunday, July 21 – 1pm & 6pm

Strike

Sunday, July 21 – 8pm 2-hour postproduction required of *all* families, after the last performance!

Expectations

Parents and students: please read and sign as at the end of this document.

1. **Behavior:** LGYT requires safe, respectful behavior at all rehearsals/shows, and care of rehearsal and performance property. Any problems will be dealt with by staff in charge at the time. If your child creates recurring problems, s/he may be dropped from the cast or you, the parent, may be required to stay with your child at all rehearsals/shows in order for the child to remain in the play.
2. **Effort:** If the performer is not putting forth good effort in attitude, learning lines, routines and songs, the performer may be removed from the play.
3. **Scheduling Conflicts:** All conflicts which cannot be rescheduled must be noted in the Conflict Calendar. During tech weeks & the week of the performance, all cast members **must** be at **all** rehearsals and performances! Please put the mandatory times/dates in your calendar now to prevent scheduling conflicts.
4. **Parent Commitment:** Each family commits to a minimum of 20 hours of volunteer time or “buys out” their hours. Please refer to the Parent Handbook for the list of volunteer opportunities. We will try to honor your selections but may ask you to help in another area if necessary. We will collect a \$295 volunteer deposit check, which will only be cashed if you don’t fulfill your volunteer commitment.
5. **Attendance:** The entire cast is depending on your child attending their scheduled rehearsals therefore:
 - Absence due to illness must be emailed to the Director & Producer at least 4 hours before rehearsal
 - Any requests to be excused that are not noted on the Conflict Calendar, other than illness or emergency, must be made via email to the Director and pre-approved by him/her.
 - Excessive unexcused absence or tardiness may result in recasting of roles or dismissal from the play.
6. **Rehearsals:** Students must wear dance shoes or sneakers. No clogs, sandals, boots, flip flops, etc.
7. **Photos and Video Photography Prohibited:** You may not take photos or video at rehearsals or shows.
8. **Snacks:** Please make sure your child has a snack prior to arriving to rehearsals. Please send your child with a water bottle to rehearsal. No other food/drinks are allowed unless otherwise specified.
9. **Concerns/Complaints:** If you have concerns or complaints about any aspect of the production, please direct them to a producer, **not the artistic staff or LGS Recreation**. Please express any concerns away from rehearsals so as not to disrupt the children or production staff. Producers are available via email.
10. **Costumes and Hair/Makeup:** The production committee will determine individual costume design and makeup directions. Costumes and accessories will be provided, but Cast members must provide their own basic stage makeup. Cast members *may* be required to purchase their own shoes.
11. **Leaving the Play:** Should you find that the play or these expectations are not a fit for your family, a portion of your participation fee may be refunded, but must be worked out with Los Gatos-Saratoga Recreation.
12. **Photo Release:** I hereby irrevocably consent to and authorize the use and reproduction by LGYT, or anyone authorized by the Los Gatos-Saratoga Recreation Center, of any and all photographs or video footage which have been taken of my child, negative or positive, for any purpose whatsoever without compensation to me. All video and photographs, together with the print, shall constitute LGYT property, solely, and completely. I release the videographers, Los Gatos High School/KCAT TV, the Los Gatos Union School District, the Los Gatos-Saratoga Union High School District, and the Los Gatos-Saratoga Recreation Center from liability for any violation of any personal or proprietary right I have in connection with any reproduction or use of photography or video footage in which my child(ren) appear.

Expectations Accepted:

Students

I have read and understood what is expected of me as a member of the play. I understand that if I do not abide by these rules and guidelines, I may be dismissed from participating in the play.

Student's name: _____

Student's signature: _____ date: _____

Parents

I have read and understood what is expected of me as parent. On behalf of my child I agree to the guidelines and rules as stated above. I understand that if my child does not abide by these guidelines s/he may be dismissed from the play. I also understand that as a parent I commit to a minimum of 20 volunteer hours (see Payment Form) or have enclosed a check for the buyout option.

Parent's name: _____

Parent's signature: _____ date: _____

WAIVER, RELEASE AND INDEMNITY AGREEMENT ASSUMPTION OF RISK FOR PARTICIPATION IN

Los Gatos Youth Theatre 2019 Production of The Little Mermaid

Adult Volunteer: _____

Date(s) of Activity: **April – July 21, 2019**

By my signature below, I hereby agree to participate in the above described activity.

The undersigned hereby acknowledges that he/she knowingly and voluntarily assumes all risks of bodily injury and expressly acknowledges their intention, by executing this instrument, to exempt and relieve Los Gatos Youth Theatre (LGYT), its officers, agents, and employees, from any liability for personal injury, bodily injury, property damage or wrongful death that may arise out of or in any way be connected with the above described activity.

As a condition of my participation in this activity, I agree to waive all claims against Los Gatos Youth Theatre and to indemnify and hold LGYT, its officers, agents, and employees, harmless from any and all liability or claims, demands, losses, causes of action, suits or judgments of any kind whatsoever that I, my heirs, executors, administrators or assignees may have against LGYT or that any other person or entity may have against LGYT because of any death, bodily injury, personal injury, or illness, or because of any loss to property that may arise out of or in any way be connected with the above described activity.

I have read the foregoing and have voluntarily signed this agreement. I am aware of the potential risks involved in this activity and I am fully aware of the legal consequences of signing this instrument.

Volunteer Signature

Date

Street Address

City State Zip

Telephone Number

The Little Mermaid Conflict Calendar

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Performer's Name: _____

Verbal conflicts communicated to the Director, etc, will not be honored...you must submit these written pages!

Having 5 or more conflicts may affect casting. PRIOR TO MAY 25th, conflicts related to school activities/sports/musicals/etc must be noted below on rehearsal days, but will not be 'counted'. AFTER MAY 25th, all conflicts must be noted below and will be 'counted' (except for Graduation/AP exams/Proms—those must still be noted below but will not be 'counted').

- "X" indicates that you are **not** available at all on that rehearsal day
- If you are only available for a window of time on a day, indicate the hours you are **Not available**
- A blank box means you are available that entire day

Week of	MON	TUE	WED	THUR	FRI	SAT	SUN
			MAY 1	2	3 Callbacks	4 Callbacks	No Sunday rehearsals til July 14
MAY 6	No Monday rehearsals til July 8	No Tuesday rehearsals til June 11	No Wed. rehearsals til June 12	9 Read Thru	10	11	No Sunday rehearsals til July 14
MAY 13	No Monday rehearsals til July 8	No Tuesday rehearsals til June 11	No Wed. rehearsals til June 12	16	17	18	No Sunday rehearsals til July 14
MAY 20	No Monday rehearsals til July 8	No Tuesday rehearsals til June 11	No Wed. rehearsals til June 12	23	24	25	No Sunday rehearsals til July 14
MAY 27	No Monday rehearsals til July 8	No Tuesday rehearsals til June 11	No Wed. rehearsals til June 12	30	31	Jun 1	No Sunday rehearsals til July 14
JUNE 3	Finals Week	4 No rehearsal	5 No rehearsal	6 No rehearsal	7	8	No Sunday rehearsals til July 14
JUNE 10	No Monday rehearsals til July 1	11	12	13	14	15	No Sunday rehearsals til July 14
JUNE 17	No Monday rehearsals til July 1	18	19	20	21	22	No Sunday rehearsals til July 14

PLEASE NOTE Above if you have any conflicts with Callbacks Friday or Saturday

The Little Mermaid Conflict Calendar

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Performer's Name: _____

- "X" indicates that you are **not** available at all on that rehearsal day
- If you are only available for a window of time on a day, indicate the hours you are **not available**
- A blank box means you are available that entire day

Week of	MON	TUE	WED	THUR	FRI	SAT	SUN
JUNE 24	<i>No Monday rehearsals til July 1</i>	25	26	27	28	29 <i>Yes, rehearsal this Saturday!</i>	<i>No Sunday rehearsals til July 14</i>
<i>After July 7th are the mandatory dates...technical rehearsals/performances that cannot be missed.</i>							
JULY 1	1	2	3	4 <i>4th of July</i>	5 <i>Holiday</i>	6 <i>Holiday</i>	7 <i>Holiday</i>
JULY 8	8 Mandatories begin	9 →	10 →	11 →	12 Tech begins	13 →	14 →
JULY 15	15 →	16 →	17 →	18 Performance	19 Performance	20 Performances	21 Performances & STRIKE



Payment Form

Your participation fee is paid directly to Los Gatos Saratoga Recreation. Some of the following are optional items, **except** the **Materials Fee** and **Security Deposit** which are **mandatory**.

Please note: Cast members *may* be required to purchase their own shoes for performances.

Performer's Name: _____

Fee	Notes	Amount	Total
Materials Fee	For rental of costume, props, & performance venue	\$55	
Volunteer Buyout	Instead of working the required minimum 20 hours	\$295	
Playgram	Supportive note in the program (submitted online later)	\$20	
Donation			
		TOTAL	\$
		Check #:	
Security Deposit of \$295	If not buying out, please write a separate check which will only be cashed if you don't complete your volunteer hours	\$295	Security Deposit Check #:

Make checks payable to Los Gatos Youth Theatre